

**Randall School PTC**  
**Meeting Minutes**  
**October 12<sup>th</sup>, 2015**

1. The meeting was called to order at 6:30pm by Natalie. She also welcomed everyone.
2. Secretary's Report: Motion to approve September meeting minutes was made by Colleen, and seconded by Laurie.
3. President's Report
  - A. Carnival Profit
    - 1.) Natalie said our Carnival profits will cover \$9.50 per every student at Randall, to go toward field trip costs for the year.
    - 2.) Mr. Gendron discussed options for grades that have already paid their field trip fees in full. Mrs. Herman said she prefers not to carry over a field trip credit to next year, but instead add a field trip for grades who have already paid for this year. Betsy made a motion for Mr. Gendron to email first and third grade teachers, asking their preference on this. Stephanie seconded.
    - 3.) Jodi suggested for next year the PTC promises a set amount to be donated toward field trip costs, to help teachers with planning and collecting fees from parents. Laurie suggested putting Carnival funds toward capitol improvements throughout the school, and having a slush fund to assist those in need.
    - 4.) Natalie asked for Carnival feedback, and suggestions and improvements for next year.
  - B. Halloween Dance: Natalie said we need junior high students to volunteer during the event. Stephanie asked if we could supply pizza for students coming straight to volunteer from a basketball game.
  - C. Committee/Chair Sign Up: Natalie mentioned our committees still in need of a chair or co-chairs. Everyone received a handout for signing up for committees and committee chair positions.
4. Treasurer's Report
  - A. Jodi went over account balances, and said account statements are available for viewing during the meeting. Stephanie asked for a breakdown of current uncleared checks, Jodi clarified them.
  - B. A motion to approve a check written to Concept Graphics was made by Betsy, and seconded by Stephanie.
  - C. Stephanie requested adding a line item for School Supply to our proposed budget. Jodi asked for additional line item requests.
5. Administrator's Report
  - A. Mr. Gendron said the sign in front of school is still running, but may only last another 12-18 months, despite all the work Mr. Adams has done. He said it's a discontinued model, making it difficult to repair. The part we received over summer may have been the last one available.
  - B. Mr. Gendron said a screen was just purchased that the PTC could use for Movie Nights.
  - C. Mr. Gendron asked everyone to encourage family, friends, and citizens to vote on the referendum.
6. Principal's Report: Mrs. Zigler was not present.
7. Playground Phase 1 Report: Jodi said Phase 1 is almost complete and listed the improvements included. She said last year's student council, with the help of Mr. Strothers, gathered information and ideas from students and made Phase 1 requests at the end of spring last school year. Jodi said current Phase 1 improvements reflect their requests.
8. Schwan's Cares Report: Nicole said we are replacing Market Day, which has ended it's

fundraising program, with Schwan's Cares. She described how the program works. Jodi added this is the only thing that comes close to Market Day.

9. Box Tops Report: Stephanie announced which grade is in each place for the Box Tops incentive competition. She clarified the December check was for \$3,500, and we currently have \$1,400. Gabrielle asked when we find out if we won up to \$2,500 from their incentive contest, Stephanie said after November 3<sup>rd</sup>.
10. Teacher Wishlist & Resource Cabinet Report
  - A. Jessica said the response to the tree went well.
  - B. Jessica asked how to publicize using Wishlists to parents, especially with Christmas approaching. Jodi suggested adding a link to our Sunday email.
  - C. Jessica asked Mrs. Herman's opinion, being the only teacher present, on the best way to allow teachers to shop the Resource Cabinet. Mrs. Herman requested having someone present for fair distribution. Jessica added this program is new and it may be a year of building up supplies.
  - D. Jessica said they have reached out to local restaurants regarding Randall nights to fund Wishlists and the Resource Cabinet. Colleen will give a list of Randall night dates to families once dates are established.
11. Grade Rep Program Report: Colleen updated and passed the points list around.
12. Grade Volunteer Incentives: Gabrielle reminded everyone how to earn points for their students' grades. She said the grade with the most points at the end of each trimester will win \$325.
13. Festival of Trees & Holiday Shoppe Kickoff
  - A. Nicole described the event and gave everyone a flyer. She suggested letting teachers pick the theme, and having parent reps follow through to keep the workload off of teachers.
  - B. Mrs. Herman suggested scheduling time for classes to shop the Kids Holiday Shoppe during the week.
14. New Business
  - A. Selling of Spirit Wear: Gabrielle led a discussion on where the PTC should sell spirit wear and other items. The majority opinion was to not sell items at the school store, but do sell items at PTC events and look into selling at sporting events and games as well.
  - B. 2016-2017 School Supply Company: This was benched until next meeting.
  - C. Mandino's: Gabrielle said the owner of Mandino's contacted her and would like to offer a "BOGO" deal for all Randall teaches and staff to show his appreciation.
15. A motion to end the meeting was made by Betsy at 7:48pm, and seconded by Elizabeth.