



**Randall PTC
Meeting Minutes
Monday, January 20, 2020**

1. Welcome

- a. Welcome

2. Secretary's Report

- a. Minutes from November 2019 and December 2019 were read and reviewed by those attended the meeting. Motioned to approve November 2019 minutes by Samantha Thelen and 2nd by Liz Yanny. Motioned to approve December 2019 minutes by Samantha Thelen and 2nd by Liz Yanny.

3. Treasurer's Report

- a. Account Balances
 - i. Reviewed Account Balances from the month of December
 - ii. Statements were reviewed and passed around.
 - iii. U.S. Bank Savings account is officially closed.
 - iv. Check Approval for approval for the ShamRock N Run t-shirt order for no more than \$3500. Motioned to approve by Liz Yanny and 2nd by Samantha Thelen..
 - v. Check Approval for Race Day Events for no more than \$2000. Motioned to approve by Liz Yanny and 2nd by Samantha Thelen.
- b. Check Signing Policy - Proposing to change the policy for checks \$300 and under for only 1 board member that is not the treasurer to sign checks. 8-yes, 0-oppose. \$300.01 and greater requires 2 board member signatures that is not the treasurer. 8-yes, 0-oppose.
- c. Adding additional signer to checks. Adding the secretary to be a signer on checks. President and Vice President are already signers. 8-yes, 0-opposed.

4. Upcoming Events

- a. Daddy Daughter Dance
 - i. Saturday, February 1 - 6-8pm
 - ii. 16 Raffle baskets
 - iii. Katie Tobin and Heather Porps are chairing the event
- b. Sham Rock n' Run
 - 1. Saturday, March 14

5. Other

- a. Library Furniture Reno
 - i. Library furniture reno was reviewed and will be brought to administration for the next step.