

Randall School Parent Teacher Club
Meeting Minutes
September 12th, 2016

1. Welcome: Natalie B. welcomed everyone and started the meeting at 6:31pm. All board members introduced themselves. Natalie went over the PTC mission statement.

2. President's Report

A. Natalie B. gave a huge thank you to everyone for supporting the PTC last year. She gave a recap of 2015-2016 PTC funding accomplishments, and said she is excited for a new year. She also read and passed around a very heartfelt thank you from a student who was very involved in gathering information for playground improvement planning.

B. Natalie B. went over this year's funding goals which include a new sound system for the gym, to continue the teacher wishlist program, start a Lego Club, TV monitors at both entrances for announcements & information, and new lending library books. There was discussion on a sound system for the gym, including reasons why it is needed and potential cost.

3. Secretary's Report: The May 2016 meeting minutes were approved by Elizabeth Y. and seconded by Betsy R. Gabrielle C. asked everyone to vote, if they haven't already, for their favorite Student Directory Cover.

4. Treasurer's Report

A. Case Update: Jodi K. gave an update on the former PTC treasurer case and explained the process of steps taken to date. She said Deputy DA Mike Gravely met with the former and current PTC board members. She announced an upcoming court date, adding everyone is welcome to attend.

B. Budget: Jodi K. went over the budget handout, which included the 2015-2016 budget and 2016-2017 proposed budget.

1) Volunteer/Donation Incentive: Jodi K. announced the PTC's Wisconsin Dells Giveaway and had handouts explaining the rules. She explained this is replacing the previous Volunteer Incentive program on the budget.

2) Randall Rec: Laurie D. asked for details on the Randall Rec program and their finances. Mr. Gendron said Randall Rec is not only a summer program, but has other programs during the school year. Jodi K. said she would look into where the \$500 PTC donation goes.

3) School Assembly: Jodi K. said the return of the all-school assembly is in the budget for this year.

4) Budget Update: The need for a correction was noticed, and Jodi K. said she would update the budget's adjusted total.

5) Budget Request: Laurie D. requested an increase for the teacher appreciation week lunch budget. There was discussion on this, including pointing out the budget was increased for teacher appreciation throughout the school year, and ways to provide lunch during appreciation week without increasing the budget. A vote was taken, and the majority decided to leave the budget for teacher appreciation week as is.

6) Field Trip Funds: Kim B. asked if the PTC would be funding field trips again this year. Natalie B. said no.

C. Financial Preventative Measures: Jodi K. said Theresa Mortenson will monitor PTC finances and is doing the auditing. She said all four board members have access to financial statements and viewing account activity.

D. Treasurer's Report: Jodi K. went over the account balances from June through present.

5. Administrator's Report: Mr. Gendron touched base on the school budget and last year's referendum. He said the 6th grade started their Project Lead the Way program today and briefly described the program, adding it is a K-8 program. He said student enrollment is up and there are new staff members. He said there are a lot of great things going on and the school year is off to a great start.

6. Carnival Update: Natalie B. said they are very excited for the carnival, and the whole community and public is invited. She went over details of the event, returning and new activities, and event pricing. She asked for volunteers to help during the event and with set up.

7. Ongoing Fundraisers: Natalie B. said the PTC earns a lot of money for the school from Box Tops and Richter's Receipts, and asked everyone to please send these in, saying we can accept Funds for Friends receipts from Richter's in Twin Lakes and Burlington. She said the PTC recently received \$800 from Richter's. Mr. Gendron explained that Wildcat Wednesday has been a long tradition at Randall, and said the kids really enjoy it. It was suggested to have Box Tops and Richter's receipts turned in by Wildcat Wednesday each month.

8. Medieval Times Coupons: Gabrielle C. announced everyone attending this meeting could take a couple coupons for Medieval Times. She said these were given to the PTC at a PTO Expo attended by board members.

9. Spirit Wear: Gabrielle C. reminded everyone of the upcoming spirit wear due date for ordering, and reminded everyone of the wonderful options for customizing their spirit wear.

10. Donors Choose: Laurie D. and Erin T. shared information about Donors Choose, a non profit organization that is matching donations for teachers. Mr. Gendron said Mrs. Zigler emailed teachers about the program. Laurie and Erin requested the PTC donate funds to Mr. Dvorak, Mrs. Diaz, and Mrs. Vanderloop, who all had projects set up on the Donors Choose website. There was discussion on asking these teachers to submit a Teacher Wishlist request for the PTC to donate, and the fairness of honoring the Teacher Wishlist program and all teachers who have already submitted a wishlist. The board all agreed they were not comfortable deciding right away during the meeting on whether to allocate funds and how much, but would like to think about and discuss it.

11. School Toolbox: Gabrielle C. gave an update on the new school supply company, School Toolbox. She said there were multiple complaints from parents who were unsatisfied with the company's service and products, and therefore the company would not be used for next year. Mr. Gendron said options for bringing a school supply program to Randall Schoola school are being considered and researched by administration. He suggested the PTC touches base with administration by January 1st 2017 regarding school supplies. Kim B. suggested the supplies going to the teachers, not to students.

12. Upcoming Events: Natalie B. gave an update on upcoming events. She also suggested staying informed by checking the PTC website, Facebook page, and reading the PTC Sunday emails.

13. Cover Contest: Gabrielle C. asked if everyone had voted for their favorite Student Directory cover, then announced the winners of the 2016-2017 cover contest. William Stypla won 1st place and \$20, Isabelle Stypla won 2nd place and \$10. Gabrielle congratulated the winners and thanked everyone who submitted artwork.

14. Conference Childcare: Laurie D. asked to add a request to the PTC Sunday email for volunteers to offer childcare during conferences. She also asked for volunteers to sign up during the meeting.

15. Meeting Conclusion: Betsy R. made a motion to end the meeting, Kim B. seconded it.