



**Randall PTC
Meeting Minutes
Monday, November 18, 2019**

1. Welcome

a. Welcome

- 2. Secretary's Report** - Minutes from the October 2019 meeting were read by those that attended the meeting. After review of the meeting minutes it was identified that the check approval for Scholastic Book Fair up to \$7000 was not recorded in the October minutes. Motioned to approve by Liz Yanny and 2nd by Heather Porps.

3. Treasurer's Report

a. Account Balances

- i. Reviewed Account Balances from the month of October
- ii. Statements were reviewed and passed around.
- iii. Honor Flight Donation - it was motioned to approve to add this as a line item to our budget for \$500 each year. Motioned by Gabrielle Cooper and 2nd by Heather Porps.
- iv. Check Approval for approval of a \$500 check for Honor Flight. Motioned to approve by Heather Porps and 2nd Elizabeth Yanny.
- v. Check for our Donation to the Shop the Cop program will also be cut. Approval is not needed due to being less than \$500.

4. Event Recap

- a. Parent Teacher Conference Dinner - PTC catered food to teachers on Wednesday night of conferences. Teachers had the option to help themselves to food in the lounge or to have it delivered to their classrooms. Thursday night was organized by teachers and PTC helped supplement by purchasing items that they did not sign up for.
- b. Book Fair - Book Fair brought in \$11K in sales which then gives the library \$5600 in Scholastic \$. Each teacher was able to select books with money. Remaining \$ will be used for more library books and lending library books
- c. Directory - Directory was delivered to those that did purchase a copy. Last year there were over 150 sold. This year only 73 were sold. It was suggested to add a question regarding the directory in the End of Year Survey to see if there is still an interest for it next year. Another suggestion was to get instructions to parents on how to get directory info.

5. Upcoming Events

- a. Coat Drive - November 26 - December 13
 - i. Drop off at the elementary office and MPR entryway. Color Contest will also be available for students to participate in.
- b. Holiday Shoppe - December 11-13
 - i. Students will shop during a specific time slot. Possibly older students will be able to help. Include price range on flyer.
- c. Daddy Daughter Dance - Saturday, February 1

6. Other

- a. Library Furniture - Waiting for a model from sales rep to help us decide what is in our budget.
- b. Spirit Wear - Deadline is November 26