

**Randall School PTC
Meeting Minutes
September 12th, 2015**

Meeting called to order by Natalie at 6:30pm.

1. Welcome & Board Introductions: The new board members introduced themselves:
 - Natalie Bell - President
 - Nicole Hayes - Vice President
 - Jodi Karow - Treasurer
 - Gabrielle Cooper - Secretary
2. Treasurer's Report
 - A. Jodi went over the checking and savings account balances. She said according to Robert's Rules, we are required to be audited twice per year.
 - B. Proposed Budget
 - 1.) Jodi went over the proposed budget for the 2015-2016 school year.
 - 2.) Stephanie V. corrected the box top expenses to be \$330, instead of \$300.
 - 3.) Carnival profits will be evenly split among all Randall students to go toward student field trip costs. ShamRock N Run profits will go toward playground upgrades. All other profits will go toward fulfilling teacher wishlists, on a trimester basis. Colleen K. asked for clarification on what we are approving. Jodi replied we would evenly split the actual total profit of the carnival, and not split \$6,000, which is the estimated profit listed on the proposed budget. Motion to approve by Denise L. and seconded by Jennifer B.
 - 4.) A motion to approve the proposed budget was made by Besty R., and seconded by Colleen K.
 - C. The following checks were approved to be written:
 - \$700 to Jump N Jax; motioned by Betsy R., seconded by Stephanie V.
 - \$1,456.20 for spirit wear orders; motioned by Betsy R., seconded by Stephanie V.
 - \$810 for cash & carry spirit wear; motioned by Betsy R., seconded by Stephanie V.
3. President's Report
 - A. Natalie gave an update on the playground improvements. Mr. Gendron shared pictures of students playing on the newly improved playground.
 - B. New PTC Website: www.randallptc.com
 - C. Student Directory: Renee S. and Angie H. are in charge of this year's student directory. Natalie thanked them for their hard work.
4. Carnival
 - A. Natalie announced new games and activities for this year. She said wristbands will be available for \$20 and include unlimited play, 1 free popcorn, and 1 free cotton candy.
 - B. Volunteers, donations, and sponsors are still needed.
5. PTC Grade Rep Report
 - A. Colleen K. said grade reps will be reduced from 4 to 2 reps per grade, and 2 reps for 6th-8th grades combined. Reps will be responsible for teacher appreciation week, box tops, Campbell's labels, Richter's receipts, and communication with their assigned teacher and fellow parents. Reps will promote the PTC in a positive way and recruit volunteers and donations.
 - C. Jessica J., Mishel K., and Colleen K. are coordinating the Randall Resource Cabinet and Teacher Wishlists. 11 wish lists have been received as of date. The resource cabinet is available to all teachers.

- D. Teacher Wishlists and the Resource Cabinet will be funded by individual donations, Randall family meal nights at participating restaurants, and funding from the PTC on a trimester basis.
 - E. The winning grade for the volunteer/donation incentives each trimester will be determined by the average points per grade, unlike last year which was determined by the total number of volunteers/donators per grade.
 - F. Colleen K. clarified points are available only for PTC events, and not school volunteering. Volunteers and donators include staff, family members, relatives, neighbors, and friends. Ongoing fundraisers, such as box tops, count as 1 point per trimester.
6. Committee Chairs: Nicole encouraged interested members to sign up for event committees and committee chair positions.
 7. Randall PTC Cookbook: Colleen K., on behalf of Lesley D. who was not present, suggested bringing back the Randall School Cookbook from many years ago. There was an overwhelming response to move forward with this idea.
 8. Schwan's Cares: Nicole introduced a fundraising program through Schwan's.
 9. How YOU can support the PTC: Gabrielle listed the ongoing fundraisers which include Box Tops for Education, Richter's Marketplace receipts, Campbell's Labels, Tyson Project A+, Shoparoo, and schoolstore.com.
 10. Principal's report: Mrs. Zigler was unable to attend.
 11. Administrator's report
 - A. Mr. Gendron said a part was replaced in the electronic sign in front of school over summer, thanks to efforts by Mr. Adams. Mr. Gendron added the sign will need replacing at some point.
 - B. Mr. Gendron gave a brief presentation on the Randall Referendum, which will be voted on October 13th.
 12. Teacher Rep Report: Mrs. Byers thanked the PTC for all of the playground improvements so far, and mentioned the overwhelmingly happy and excited response from students. Mrs. Byers also thanked the PTC for starting the Teacher Wishlist program.
 13. Directory cover contest: Gabrielle asked all members present to vote for this year's student directory cover. The winner was Shane Vacala, 8th grade, and the runner up was Chelsea Nettis, 5th grade. Shane won \$20 from the PTC and will have his artwork featured on the cover. Chelsea won \$10 and will have her artwork printed on the inside cover.
 14. Stephanie V. said Box Tops for Education has an incentive to submit box tops by September 30th for a chance to win a cash prize for the school. Majority ruled in favor to participate.
 15. Betsy R. said we receive 1% of sales, excluding gift cards, from Richter's Marketplace receipts.
 16. A motion to end the meeting was made by Stephanie V. and seconded by Betsy R.